



PRIOR INFORMATION NOTICE (PIN)

IO/24/CFE/10029178/JLE Cryogenics Expert Support for DMS

Procurement Officer in charge:

Jongeun LEE
Jongeun.lee@iter.org

Abstract.

The purpose of this summary is to provide prior notification of the IO's intention to launch a competitive Call for Expertise process in the coming weeks. This summary provides some basic information about the ITER Organisation, the technical scope for this tender, and details of the tender process.

1 Introduction

This Prior Information Notice (PIN) is the first step of a Call for Expertise Procedure leading to the award and execution of a Service Contract.

The purpose of this document is to provide a basic summary of the technical content in terms of the scope of work, and the tendering process.

2 Background

The ITER project is an international research and development project jointly funded by its seven of China, India, the Republic of Korea, the Russian Federation and the USA. ITER is being constructed in Europe at St. Paul Lez-Durance in southern France, which is also the location of the headquarters (HQ) of the ITER Organization (IO).

For a complete description of the ITER Project, covering both organizational and technical aspects of the Project, visit www.iter.org.

3 Scope of Service

Cryogenics Expert Support for DMS

provision of services described in the Technical Specifications, ref. **B7WHL9_v 1.2 (ANNEX I in this PIN document)**.

4 Procurement Objective & Process

The objective is to award a Contract through a competitive bidding process.

The procedure is comprised of the following four main steps:

- Ø Step 1- Prior Information Notice (PIN) publication on IO web procurement page
The Prior Information Notice is the first stage of the process. The IO formally invites interested candidate companies to indicate their interest in the competitive process, within **10 calendar days**, by returning to the Procurement officer in charge the following information by the date indicated under paragraph 5 below:
 - Name of candidate company
 - Country of registration
 - Point of contact name, email, title, and phone number.

Special attention:

Interested candidate companies are kindly requested to register in the IO Ariba e-procurement IPROC , if not so done yet. The process on how to do is described at the following link: <https://www.iter.org/fr/proc/overview>.

When registering in Ariba (IPROC), suppliers are kindly requested to register at least one contact person. This contact person will be receiving the notification of publication of the Request for Proposal and will then be able to forward the tender documents to colleagues if deemed necessary.

Ø Step 2 - Request for Proposals

After the full registration of interested candidate companies, the Request for Proposals (RFP) will be published in IPROC . This stage allows interested candidate companies who have indicated their interest to the Procurement Officer in charge AND who have registered in IPROC to receive the notification that the RFP is published. They will then prepare and submit their proposals in accordance with the tender instructions detailed in the RFP.

Only companies registered in this tool will be invited to the tender and registered company can only submit a proposal in their name.

